



**OAKTON SWIM AND RACQUET CLUB, INC.**  
**RULES AND REGULATIONS**  
Effective May 25, 2024

The following rules are for the safety, protection and enjoyment of all members and their guests. They are intended to protect the members' investment in the Club. Payment of yearly dues constitutes an agreement by each member, their family, and their guests to abide by these rules. ***Infractions by any member or guest shall be considered sufficient cause for immediate suspension of the privileges of the offending person and may be considered sufficient cause for cancellation of membership as provided by the Bylaws.*** All members and guests shall use the Club's facilities at their own risk and the Club is not responsible for lost articles on Club property.

**I. MANAGEMENT**

- a. The Board of Directors has delegated authority to the Club Business Manager, the Tennis Pro, and the Pool Manager for the maintenance of order and cleanliness in and around Club facilities, for the supervision of the operating staff, and for the proper enforcement of the Rules established by the Board.
- b. The Club will maintain a database with information for each family. This information will be used for the electronic sign-in system at the pool.

**II. ENFORCEMENT OF RULES AND REGULATIONS**

- a. Each member of the Management and Staff (pool and courts) has responsibility for the enforcement of the rules. All individuals are expected to observe all rules and to obey the instructions of the Business Manager, and Staff Management. Staff shall take such action as necessary for the safe and orderly operation of the facilities.
- b. The Staff has the authority to suspend pool or court privileges for one day. For good cause, the Business Manager, Tennis/Pickleball Pro and/or the Pool Manager also may recommend to the Board of Directors suspension for longer periods. Any suspension of privileges must be reported to the Business Manager and President of the Board or a designated representative and to the parents of any suspended minor children. Appeals of any suspensions must be referred in writing to the Board.
- c. The Board will make written notification to the parents of a second infraction of the rules by the member's child(ren). After the third offense, the child(ren) involved will be suspended from the pool according to item 2 above.

**III. GENERAL BEHAVIOR**

- a. All members and guests are required to follow the OSRC Rules and Regulations.
- b. Members and guests are responsible for proper disposal of litter and trash.
- c. The use of profanity or other offensive language will not be permitted.

- d. Loitering in the bathhouse, near the front desk, around the guard stands, or the parking lot is not permitted.
- e. No smoking or vaping is permitted on Club Property.
- f. No animals or pets are allowed on Club property.
- g. Members and guests may not trespass on private property adjacent to the Club and will be considerate of Club neighbors.
- h. Members and guests must use the Club parking lot when using Club facilities. Use of neighborhood streets may be necessary when the parking lot is full (e.g. during swim meets) and additional parking requirements may be imposed to ensure access by emergency vehicles, as needed.
- i. Members and guests must use the Club parking lot when using Club facilities. Use of neighborhood streets may be necessary when the parking lot is full (e.g. during swim meets) and additional parking requirements may be imposed to ensure access by emergency vehicles, as needed.
- j. Use of drugs on Club property is strictly prohibited. Anyone deemed to be under the influence of drugs or to be intoxicated is required to leave Club property.
- k. Members are liable for property damaged by members of their family unit or their guests and lessees who are authorized to use Club facilities.
- l. Motorized vehicles are permitted in designated parking areas only.
- m. Radios and other musical devices may be used on Club property provided reasonable noise levels are observed as determined by the on-duty Pool Manager or the Business Manager.
- n. Use of skateboards on Club property, including all sidewalks and parking lot is prohibited at all times. Bikes and scooters may be used as transportation to the club, but not for recreation on the property.

#### **IV. POOL**

##### ***a. Hours of operation***

1. The Board of Directors will establish the pool and court season opening and closing dates, daily hours, and with appropriate notice (no less than three days) may alter or restrict the hours of operation to accommodate special Club functions. For purposes of this rule, Club functions are defined as: 1.) any swim days prior to Memorial Day or after Labor Day, 2.) swim meets and/or practices, 3.) tennis and pickleball tournaments and socials, 4.) parties open to the membership, and 5.) any other function deemed in the best interest of the Club by the Board of Directors.
2. The Business Manager or on-duty Pool Manager may close the pool for maintenance or weather (e.g., lightning in the area) or for other conditions whenever such action is, in the judgment of the Manager, necessary to provide for the safety of all persons on Club property, or to protect the Club's physical facilities.

##### ***b. Admission to pool facilities***

1. Members will sign in at the reception desk. The reception attendant will authorize entry based on information in the club database.

##### ***c. Pool Guests***

1. Guest privileges shall consist of use of the pool and Club for the day.
2. Members assume full responsibility for their guests and must accompany their guests at all times.
3. Guests are subject to the same rules as members.

4. All guests are subject to a guest fee. Club members must register all guests on entry. The guest's name, emergency phone number and sponsoring member's name will be recorded.
5. Immediate family residing with the member may be added to the membership at no charge. Valid proof of address for adult children may be required at the time of their inclusion to the membership.
6. Live-in or regular babysitters may be added to the family membership. Contact the Business Manager to do so.
7. Children in the regular care of a member (e.g. grandchildren) who have been approved to be added to a member's household under Article III, Section 7 of the By-Laws are exempt from the guest fee and may partake in all Club programs at the member rate. Participants in league-sponsored activities (i.e. Swim, Dive, Tennis, Pickleball) must meet the eligibility requirements of the respective league.
8. Senior relatives (age 65 and older) and children under the age of two are exempt from fees but must be registered upon entry with an emergency phone number and sponsoring member's name.

## V. POOL RULES

### a. Swimming rules

1. Children under the age of four, when in the main pool, must be within arm's reach of an adult or babysitter who is in the water with them, and must wear both a swim diaper and tight-fitting rubber pants.
2. No swimming is allowed in off-hours and/or in the absence of a lifeguard.
3. Swimmers shall render attention to the lifeguard immediately upon hearing the whistle and clear the pool when called upon to do so.
4. Lifeguards have the authority to clear the pool of swimmers in cases of emergencies.
5. Lifeguards also have the authority to impose disciplinary measures (such as "time out of water") when necessary.
6. Running dives or back dives from the side of the pool are not permitted.
7. Playing with, sitting on, or standing on the ropes is not permitted.
8. Sitting or standing on another swimmer is not permitted.
9. Only one person at a time is permitted on the diving boards.
10. No diving is permitted unless the diving area is clear.
11. No jumping or diving to the side of the diving boards.
12. Balls or other objects thrown in and around the pool:
  - i. must be specifically designed for pool use. They should be soft and should not absorb so much water that they become overly heavy. No hard balls. No tennis balls.
  - ii. should be allowed only when the pool is not overly crowded. Managers may prohibit balls in the pool at any time if they feel the balls pose a safety risk to the patrons.
  - iii. must be thrown in a controlled manner. No "hail Mary throws" where a group of people fight over the reception. No whipping balls the entire length of the pool.
13. Balls not designed for in-pool use are permitted to be used inside of the fenced-in grassy area.
14. Use of kickboard and inflatable pool equipment may be permitted by the lifeguards depending on the size and character of the crowd.

15. Every hour a 10-minute adult swim period will be observed, during which anyone under the age of 16 will be required to leave the pool. Adult swim will begin 10 minutes before the hour and will end on the hour.
16. Upon request, the Manager may authorize use of a section of the main pool for lap swimming during specified hours.
17. At least one lap lane is to be available at all times for adult lap swimming. Lifeguards will designate additional lap lanes, as needed, to accommodate adult lap swimmers.

**b. Deck rules**

1. Running, pushing or spitting is not permitted.
2. Gum or glass containers are not permitted.
3. Food on the deck or in the pool is not permitted. Beverages in cans or plastic containers will be permitted on the deck but not in the pool.
4. Pool deck chairs and other furniture may not be “reserved” for use for extended periods by placing towels or other personal articles on the furniture.

**c. Children**

1. Children under the age of 9 (or who will not turn age 9 during the current calendar year) will not be admitted unless accompanied by a person aged 13 or older.
2. Children ages 9 (or who will turn age 9 during the current calendar year) through 12 may be admitted unaccompanied if they have passed the swimming test and have written consent on file from a parent or guardian.
3. The swim test requires the following be performed in the order listed:
  - i. Swim one length of the pool without stopping or touching bottom, on the stomach and actively swimming at all times.
  - ii. Tread water for one minute.
4. Children in the main pool who have not passed the swim test must be under the direct supervision of a person aged 13 or older.
5. Children aged 12 or younger must pass the swim test prior to being permitted use of the diving boards. Exceptions to this rule are diving lessons, diving team, swimming lessons, or other activities supervised by the lifeguards.
6. Children aged 12 or younger must pass the swim test prior to being permitted in water over their heads. Exceptions to this rule are supervised activities such as swim team and swim lessons or direct in-the-water supervision by an adult.
7. Children passing the swim test will be issued a bracelet that must be worn when at the pool.
8. Children over the age of 5 are not permitted in the wading pool.
9. Children using the wading pool must be supervised at all times by a person aged 13 or older.

**d. Health**

1. Swimmers must shower before entering the pool.
2. Any person who is ill is asked to refrain from using the pool. Those persons with infections involving the skin, eyes, any open lesions, coughs or colds will be restricted from the pool. No bandages are allowed in the pool.
3. Any unsanitary actions are prohibited.
4. All injuries must be reported immediately to the Manager.

5. If medical attention is required, any expenses incurred will be covered by the member involved.
6. The Board may impose additional protective measures such as masking, social distancing, sanitation, and vaccination as conditions of entry, in accordance with public health guidance and regulations.

**e. Social Room**

1. No children under the age of sixteen (16) are permitted in the Social Room unless accompanied and supervised by an adult at all times.
2. The Social Room may not be reserved for a private event while the pool is open. Members are responsible for cleaning up after themselves in the Social Room. Failure to do so will result in forfeiture of any applicable cleaning deposit, and/or loss of Social Room privileges.

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**OAKTON SWIM AND RACQUET CLUB, INC.**  
**TENNIS and PICKLEBALL**  
**RULES AND REGULATIONS**  
**Effective May 25, 2024**

**VI. TENNIS and Pickleball**

**1. General**

- a. All courts are for the exclusive use of members and their guests and are to be used for tennis and pickleball activities only.
- b. A copy of the Club rules will be provided electronically to all Club members and posted on the Club's website and social media platforms. Reference to the rules will be posted on the bulletin board and a copy will be available for reference in the Clubhouse. All members and guests are expected to follow these rules and exhibit proper court behavior at all times. Members are responsible for the behavior of their guests. The Business Manager, Tennis Pro and Tennis/Pickleball Liaison have the authority and responsibility to enforce these rules.
- c. Members will always treat other members and staff with respect. Disrespectful or abusive behavior by members or guests will not be tolerated and is subject to sanction under the OSRC By-Laws. Follow the Rules of Etiquette in Appendix II.
- d. Tennis court hours are from 7 AM to 10 PM. Pickleball is prohibited before 8 a.m. and after 9 p.m. The ball machine shall not be used after 9 p.m. Lights will not be turned on in the morning.
- e. Shirts and non-marking athletic shoes are required at all times on the courts. No bare feet, flip-flops, sandals or Crocs.
- f. Skateboards, scooters, bicycles, roller skates/blades, glass containers, food, and soft drinks are not allowed on the courts.
- g. The Club pro and associated staff are the only professionals who may give private lessons on Club courts.
- h. Hard courts are maintained from April through October.
- i. Clay courts are maintained from April (subject to determination by the Pro) through October.
- j. No smoking or vaping is permitted on Club property.
- k. Spitting on Club property is prohibited.
- l. Injuries (other than the kind typically incurred in the normal course of play) must be reported to the Pro on duty, Club staff at the Reception Desk or the Business Manager. If none are available, complete and submit a Tennis/Pickleball Incident Report (See Appendix III).
- m. Players will follow all posted health and safety requirements.

**2. Admission to the Courts**

- a. Admittance to the courts is by key only. The gates will be kept locked at all times. No "tailgating" other entrants to enter the courts without a key.
- b. Upon request the Club will provide each family one free key to the courts. The same key works for both the hard courts and the clay courts. Access to the tennis ball

machine shed is available upon request to the Pro. Keys shall not be loaned to non-members.

### **3. Procedures for Court Use**

- a. It is recommended that members make reservations to use the courts.
- b. Players will groom the clay courts following play using the tools and pattern provided so that they are properly prepared for play by the next users.

### **4. Reservation Procedure**

- a. A reservation system will be maintained for all seven courts.
- b. Members in good standing may make reservations on-line using the [OSRC.us](https://OSRC.us) website's [reservation tool](#). The on-line system may be used throughout the year. Questions about reservations may be addressed to the Pro at [OSRC@bluechiptennis.net](mailto:OSRC@bluechiptennis.net)
- c. Reservation time limits are 90 minutes for singles and 2 hours for doubles. In cases of late arrival, a 10-minute grace period will be allowed. After the grace period, the court reservation will be considered to have been forfeited.
- d. To ensure fairness, reservations must include the first and last names of all players. No player may be listed on more than one reservation at a time. Failure to observe this rule will automatically result in cancellation without notification of all but the first reservation.
- e. Players with reservations have priority for access to a reserved court when it is in use by other players without a reservation.

### **5. Tennis/Pickleball Liaison Reservations**

- a. The Tennis/Pickleball Liaison or the Pro, with the approval of the Liaison, may reserve a maximum of 5 courts at one time for organized weekly use or for tennis and pickleball socials.
- b. Subject to approval of the Board of Directors, the Liaison may reserve all seven courts.

### **6. Guests**

- a. All guests will pay the Club guest fee established by the Board of Directors throughout the year. The fee will be payable prior to play through the online reservation system, via a QR code located at the entrance of the courts, at the pool reception desk during operating hours or by depositing payment in the Tennis Shack drop box in the envelope provided. The primary reserving member will be responsible for payment of all guest fees. The current fee is appended to these rules in Appendix I and will be communicated to the membership and posted on the premises by the beginning of the season.
- b. At least one player on each court must be a member.

### **7. Junior Players**

- a. A junior player is one under the age of 18.
- b. Junior players may not play on clay courts without an adult or a pro. Juniors ages 13-17 *who qualify* will be able to play on the clay courts during the summer without an adult or pro, once they have been approved by the Pro. Those juniors wishing to do so must register with the Pro and buy a key to the courts. A list of approved juniors who can use the clay courts will be maintained by the Pro.



- c. All courts will be restricted to adult use on weekends and holidays from 7 AM to noon. Clay courts #5 & #6 will be reserved for adult use in the evenings 7-10 PM. Junior players will be required to give way to adults during this time if the need arises.
- d. Junior players may not be bumped from courts at all other times unless requested by the Pro for lessons or special activities.

# Appendix I

## 2024 Guest Fee

Guest Fee for 2024 is **\$5.00** payable at the Registration Desk, in the tennis shack drop-box, by mail or online). The guest fee is applicable throughout the year.

## Court Reservations

Additional Court Reservation information: The reservation system can be accessed via the <http://osrc.us/tennis> website or directly by clicking [HERE](#).

## Appendix II

### OSRC Tennis and Pickleball Court Etiquette

Tennis and pickleball are often played without supervision, referees or officials. As a tennis or pickleball player, it is important that you know and follow the rules and practice the courtesy of good sportsmanship and etiquette on court. Please know and abide by the following rules which will ensure a better playing experience for all members.

1. Always show respect to all players and Club staff.
2. Read and follow "[The Code](https://passacademybullis.com/wp-content/uploads/2016/02/TheCode.pdf)" of tennis for un-officiated matches. (See <https://passacademybullis.com/wp-content/uploads/2016/02/TheCode.pdf>)
3. Be mindful of our neighbors and strive to reduce unnecessary noise.
4. No profanities, yelling at any time while on the courts or adjacent grounds.
5. The playing of music on the courts is allowed as long as it is not disturbing to other players or club neighbors.
6. No food, drinks (other than water and sports drinks) or chewing gum on courts.
7. Radios and other musical devices may be used on the courts provided reasonable noise levels are observed, and they don't disturb the players on other courts.
8. Please keep the courts clean by picking up all balls and placing trash in the proper receptacle.
9. To avoid slipping and possible injury on the hard courts, please mop, squeegee or blow-dry any puddles until dry.
10. Playing in the rain or on wet courts is an invitation to slip and fall, please do not play on a wet court. Ensure that clay courts are dry enough to prevent damage to the court. No puddles should be visible.
11. Stop play and seek shelter immediately upon the first sound of thunder or flash of lightning.
12. If you need to cross a court that is occupied to access yours, please cross only between points.
13. Do not retrieve a ball from another court while their point is still in play. Wait until the point is finished.
14. Only tennis and pickleball are allowed to be played on the courts. No other form of game, recreation or unrelated equipment is permitted.
15. If you are around the courts but not playing, please be mindful of those who are playing and strive to reduce unnecessary noise.
16. Before starting play, ensure the court is free from hazards (extra balls, cans, or other debris).

17. Always be safe. Do not participate in any behavior that would risk injury to anyone else, such as throwing or hitting balls when not asked to, throwing your racquet or any other object on or off the court.
18. Always groom the clay courts and brush the lines following play. When finished, replace any grooming tools taken from another court in the designated location. If divider curtains are used, please re-hang them above the blue line to avoid blocking the sprinklers.
19. HAVE FUN! The main objective of playing tennis or pickleball, aside from good exercise, is to have fun. You can follow these simple rules of etiquette and still have a GREAT time.

**Appendix III**

**OSRC TENNIS/PICKLEBALL INCIDENT REPORT**

OSRC Representative completing form: \_\_\_\_\_

Name of injured: \_\_\_\_\_ DOB: \_\_\_\_\_

Member/Employee or Guest (circle one)

Address: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Date of incident: \_\_\_\_\_ Time: \_\_\_\_\_ A.M. P.M. (Circle one)

Location where incident occurred:

\_\_\_\_\_  
(Locker room, court#, common area, etc. Be specific.)

Nature of injury: \_\_\_\_\_

Description of incident:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was offer made to call EMS?      N/A: \_\_\_      Yes: \_\_\_      No: \_\_\_

Was EMS called?      N/A: \_\_\_      Yes: \_\_\_      No: \_\_\_

Did EMS transport injured person?      Yes: \_\_\_      No: \_\_\_

Were police called?      N/A: \_\_\_      Yes: \_\_\_      No: \_\_\_

Police report Number: \_\_\_\_\_

Badge Number: \_\_\_\_\_

Additional action taken:

\_\_\_\_\_

Was property damaged? (If yes, describe):

\_\_\_\_\_  
\_\_\_\_\_

Persons present at the scene:

1. Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

OSRC Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature Of Injured or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Submit completed forms to OSRC's Business Manager or the front desk attendant if during pool hours. Phone: (703) 620-6772. email: [osrcbusinessmanager@gmail.com](mailto:osrcbusinessmanager@gmail.com)